

Ready Rating™

RAPID BUSINESS IMPACT ANALYSIS (BIA)

Discuss the following questions with personnel who are deeply knowledgeable about how the organization operates and provides goods/services to its customers.

1. What essential processes do you need to perform in order to provide goods/services to your customer?
2. Who is responsible, oversees, or has the authority to make decisions regarding each process?
3. What is the longest amount of time you could go without performing each process?
4. What would be the impact if you surpassed that time period? Consider the impact to personal safety, the facility, operations, regulatory requirements, and reputation of the business.
5. What would be the financial impact to the business if you were unable to restore/recovery the process within the time period shown in question 3?

Below is an optional template for organizing the results of your discussion immediately follows the questions.

Organization Name:
Date:
Completed By:

Copy the table below for each essential process you identified.

Process 1
Responsible Individual/Group 2
Tolerable Disruption 3



**Canadian
Red Cross**



**American
Red Cross**

NOTE: You are welcome to modify, copy, reproduce, republish, upload, post, transmit or distribute materials found on the Ready Rating Resource Centre (www.readyrating.ca) provided you include the following copyright notice on your use:

Courtesy of The American Red Cross and The Canadian Red Cross. © 2023 The American National Red Cross and The Canadian Red Cross Society. All rights reserved. Adaptation by _____.

For internal use only. Not for external distribution.

Impact Description 4
Financial Impact 5